

Aratoi Regional Trust – Smoke Free Policy

Section: Human Resources
Approval Date: March 2022
Next Review Date: March 2025

Purpose

To provide a healthy environment for everyone who works, visits or has business at ART.

Introduction

All ART environs, internal and external, are smoke free.

Policy

1. Purpose

The smoke-free policy applies 7 days a week, 24 hours a day. All staff, students, visitors and contractors are expected to abide by the smoke-free policy.

Any contravention of the policy must be investigated

The Director, or another member of staff in a position of responsibility, is required to inform others and enforce this policy, as part of providing a supportive, safe, and healthy environment.

Everyone who works, or has business, at ART has a responsibility to inform staff and visitors of this policy.

It is expected the policy will be included in induction courses for staff and in information to visitors.

2. Complaints

If possible, complaints may be made in the first instance to the person who is smoking. If the situation is not resolved complaints must be in writing to the Director.

Audience

All Aratoi Board, staff and volunteers

Related procedures and Documents

Smoke-free Environments Act 1990 and amendments